

Work With Us

WE ARE SEEKING A GRAPHIC DESIGN PROJECT ASSISTANT

Posted April 15, 2021

The Pratt Center for Community Development is seeking a graphic design project assistant to support the growth of its visual communications strategy and work on a variety of design production projects.

Pratt Center provides urban planning services to grassroots groups, local coalitions, and other community-based organizations. As a department within Pratt Institute, Pratt Center works closely with faculty and students from multiple disciplines in support of community-driven plans for a more sustainable and equitable New York City.

Responsibilities

The project assistant will be responsible for assisting Pratt Center's communications team with design-based projects which may include:

- Data visualization
- Report layout design
- Presentation templates
- Social media assets
- Email campaigns
- Promotional materials
- Photography + editing

Skills and Interests

This position is suitable to an undergraduate or graduate student studying communications design or a relevant graphic design discipline. Required skills include advanced proficiency in Adobe Creative Suite, advanced knowledge of current design standards and trends, strong project management skills, and exceptional interpersonal and collaboration skills. Knowledge of urban planning practices is a plus.

Hours

Part-time 21 hours per week

Term and Salary

This remote position will run from June to August 2021. Pay starting at \$15/hour, based on qualifications.

To Apply

This position is remote, and applicants must have access to a computer with Adobe Creative Suite and reliable WiFi.

Email Resume + Portfolio to bdodd@prattcenter.net with "Graphic Design Intern" in the subject line.

prattcenter.net

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